



Volunteering with WomenVenture

GRANT RESEARCHER

Volunteers support the grants team through research of potential grant prospects to support WomenVenture's mission and programs along with searching for persuasive evidence and narrative that demonstrates the need for WomenVenture's programs. The grants team will provide volunteers with tools and strategies to best utilize your time and research skills. This position gives you the opportunity to volunteer once or as many times you would like. Ready to put your research skills to the test? This is the opportunity for you!

Core Duties and Responsibilities:

- Meet virtually with the grants team to receive research assignments along with guidance regarding tools and strategies to search for prospects and/or case evidence research
- Researching grant prospects and evidence
- Share findings with the grants team via e-mail

Preferred Skills and Experience:

- Basic research skills. You do not need to be a professional researcher
- Attention to detail
- Basic knowledge of the processes involved in non-profit grant-seeking is helpful but not required
- Access to a computer and internet service

What You Gain:

- Hone your burgeoning grant research skills
- Grant management
- Recognition at WomenVenture events and in our annual impact report
- Resume building opportunities

If you have specific skills and experience that you think might be useful including grant writing, proofreading, or donor stewardship, please let us know.

Time commitment: 2 - 5 hours